



LAKELAND

SENIOR HIGH SCHOOL

106 South Lake Drive, South Lake WA 6164

Tel: 9412 3100

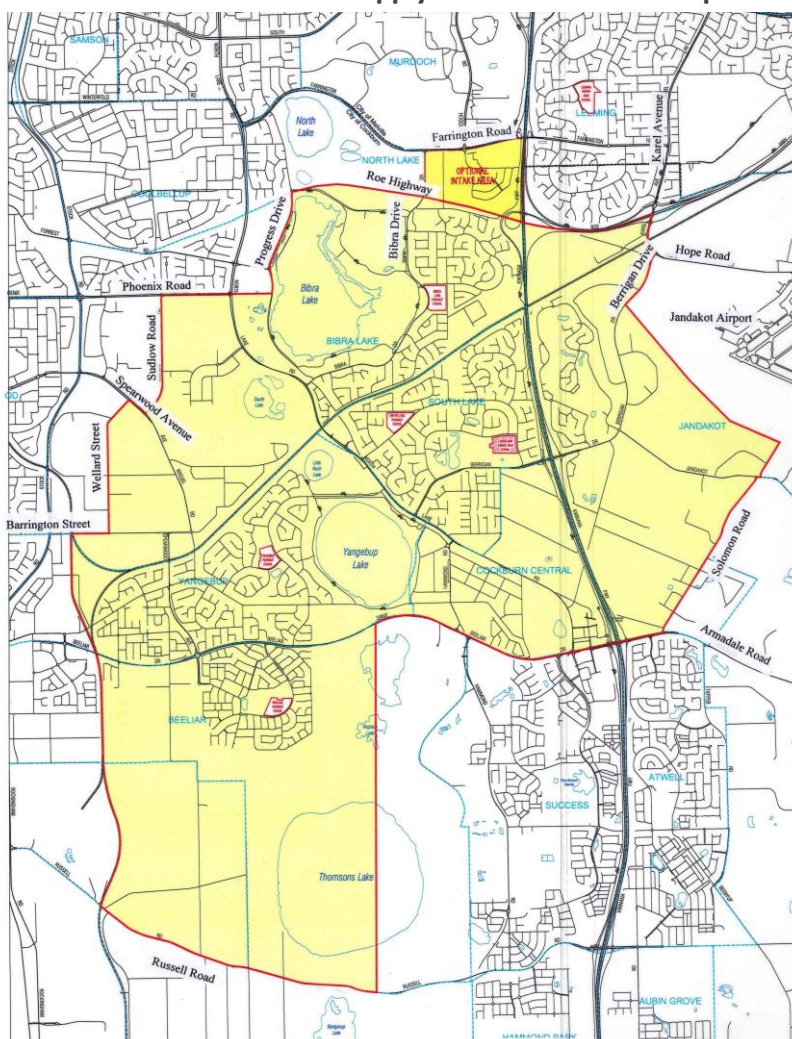
ABN: 23 386 403 754

Year 7 to Year 12

ENROLMENT INFORMATION

The Application for Enrolment includes the following information and documentation for your reference and completion:

1. **Enrolment Process including School Intake Boundary**
2. **If you live outside of the school intake boundary and would like your child to attend Lakeland Senior High School they must apply for one of our specialist programs. The two specialist programs that we offer are: Music Technology and Touch Football. For further information on how to apply for these courses please ring the school.**



1. Enrolment Process

Enrolment applications to Lakeland Senior High School are subject to families providing proof that they reside within the school's local intake area.

To enrol at the school there are a number of eligibility requirements for local intake enrolments. These are as follows:

Application and Eligibility

The school only has places for a student whose family is residing within the boundaries of the Lakeland Senior High School local intake area as determined by the Department of Education, Western Australia at the time the enrolment commences. A list of streets within the local intake area is available from the school, or please see below local area definition.

To assist the school to determine the student's eligibility under local intake, the following documentation needs to be provided with the enrolment application;

Main Document:

- Proof of ownership of the property where the student will reside. This may be a rates notice from the local council.

Or

- **Where the family is in a rental agreement, a copy of the rental agreement (minimum 12 months).**

Secondary Documents:

Applications will be required to provide further pieces of evidence (minimum of 3) to confirm their residential address. These may include:

- Power accounts – most current
- Gas accounts – most current
- Telephone accounts – most current
- Current bank statements showing the address
- Driver's licence
- Contents insurance
- Any other documentation that may support the application as proof of residence.

Note 1:

In accordance with the Education Act (1999), Division 2.20, the Principal reserves the right to review enrolment if it is found that false or misleading information has been provided. This applies in instances both prior to, and after the student has commenced at the school.

Note 11:

Enrolment at South Lake Primary School, Beeliar Primary School, Bibra Lake Primary School or Yangebup Primary School does not guarantee automatic enrolment at Lakeland Senior High School. This is a separate enrolment process to be undertaken with the High School.

Supporting Documents

Provide COPIES ONLY of the following with your Enrolment Application:

- Proof of Address (refer to page 2)
- Birth Certificate (original must be sighted)
- Australian Childhood Immunisation Record (ACIR) **History Statement** (copies can be requested by telephoning ACIR on 1800 653 809 or emailing acir@humanservices.gov.au or in person at a Medicare Office).
- Latest school report
- Court Order (if applicable)

If your child was not born in Australia, you must provide:

- Evidence of the Date of Entry into Australia;
- Passport or Travel Documents; and
- Current Visa and Previous Visa (if Applicable)
- Visa expiry date
- First year of attendance at an Australian school

In addition, if your child is a temporary visa holder you must provide:

- Confirmation of enrolment or evidence of permission to transfer provided by Education and Training International (if holding an International full fee student visa, Sub class 571);

Or

- Evidence of the visitor and temporary resident visa (other than Sub class 571 referred to above); or
- Evidence of the visa for which the student has applied (if student holds a bridging visa).

Additional Information to be Provided

This information collected by the School is required by the Western Australian Department of Education to meet legal obligations or to meet the purpose outlined below:

- To undertake administrative and student care responsibilities including maintaining emergency contact information;
- To communicate with you about important matters;
- To provide first aid and plan for student health support requirements;
- To collect necessary statistical information and undertake analysis of the composition and performance of the student population; and
- To meet State and National reporting requirements.

It is compulsory to advise of change of details in relation to student's name, usual place of residence and/or name and usual place of residence of Parent/Guardian/Carer as soon as they occur.

Security and Confidentiality

The information provided in Enrolment Forms is stored in your local school and Departmental databases. The management of these is governed by State and Departmental Policies to ensure security, privacy and confidentiality at all times.

Change to Details

For Emergency purposes and correct direction of confidential documents, it is imperative that parents/guardians notify School Administration Staff **IN WRITING** (including email) of any changes to a student record as soon as the change occurs (update forms are available from the Administration office). Particularly changes to address, phone number and email details. The School cannot be held responsible for loss of or misdirection of personal documentation where a student's record has not been updated in the system. This can only be done by the enrolling parent/guardian – students are NOT permitted to request changes to their record.



LAKELAND
SENIOR HIGH SCHOOL

APPLICATION FOR ENROLMENT FORM

106 South lake Drive, South lake WA 6164

Tel: 9412 3100 Fax: 9417 5206

OFFICE USE ONLY

Date received _____

Birth certificate sighted YES NO

Immunisation statement YES NO

Proof of residence/address YES NO

Latest School Report YES NO

Visa Sighted YES NO N/A

Family Court Order sighted YES NO N/A

Year 7 to Year 12

1. PERSONAL DETAILS (PLEASE PRINT ALL DETAILS BELOW)

Child's surname	Given names	Date of birth	Sex (M / F)
Surname of parent/responsible person		Given Name	Mr / Mrs / Ms
Residential Address (must be completed)	Postcode		
Nearest intersecting street			
Postal Address (if different from residential address)	Postcode		
Telephone – Home	Mobile Phone No		
Work (if convenient)	Email		

Are there any Family Court Orders regarding the day to day or long term care, welfare and development of the child?
Please indicate (√) YES NO

If applicable, year level child currently enrolled in (e.g. Year 7):

If applicable, name of school at which the child is currently or was last enrolled:

Will there be any brothers or sisters attending this school? Please indicate (√) YES NO

Names and year levels:

Is your child currently under suspension from a school or college. Please indicate (√) YES NO

If yes, name of school/child care centre

Has your child ever been excluded from a school or college. Please indicate (√) YES NO

If yes, name of school/child care centre:

2. PERMANENT RESIDENT OF AUSTRALIA? Please indicate (√) YES NO

If no, please indicate date entered Australia: _____ VISA SUB CLASS No: _____

Visa Expiry Date: _____

3. DISABILITY/MEDICAL CONDITION?

This information will assist the school principal with considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child. Please indicate (√)

Physical YES <input type="checkbox"/> NO <input type="checkbox"/>	Intellectual YES <input type="checkbox"/> NO <input type="checkbox"/>	Other YES <input type="checkbox"/> NO <input type="checkbox"/>	Medical Condition YES <input type="checkbox"/> NO <input type="checkbox"/>
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Please outline nature of disability/medical condition: _____

4. OUT OF LOCAL IN-TAKE AREA APPLICATION

Do you reside outside Lakeland Senior High School local in take area? Please indicate (√) YES NO

If yes please complete reason for request: _____

Applying for Specialist Music Technology

Applying for Specialist Touch Rugby Program

I declare that the information provided on this form is true.

Signature of parent/responsible person: _____ **Date:** _____